

Minutes of 8/27/11 Pinecrest Community Assoc. Meeting

An open HOA meeting was held on this date. Attendees were as follows: Ed Fish, president, Daniel Johnson, secretary/treasurer, Marilyn Walsh, member-at-large, Mike Smyrniotis, neighborhood watch coordinator, Christina Spears, Janet Fish, Barbara Parnell, Sam & Kim Horner, Chris Lakos & Lakshmish Ramaswamy.

Discussion was as follows:

- 1. Annual BBQ & Garage Sale Event-**The date of 10/15/11 was set for our garage sale and BBQ. An ad will be placed in the newspaper advertising the garage sale. Barbara Parnell will prepare a flyer announcing the garage sale & Sam & Kim Horner will prepare a flyer and coordinate arrangements regarding the BBQ. Classic Chef will cater the BBQ. Another meeting was scheduled for 9/24/11 to prepare and disseminate flyers announcing both events to residents.
- 2. Neighborhood Etiquette Information Page -**A flyer will be prepared reminding residents of neighborhood rules on parking, garbage cans, lawn care, etc. This flyer will be prepared by Mr. Fish and included in the packet we deliver on 9/24 as well as a flyer on our neighborhood watch.
- 3. Shutter Repair-** Shutters on many Pinecrest homes are literally falling off their moorings. All present agreed that association funds be used to evaluate all shutters on all homes in Pinecrest and repairs be made as needed. # 1 Handyman will be used to do the job which is estimated to take between 20-30 hours at a charge of \$45 per hour. The work will be done sometime in late September. Mr. Fish will make the arrangements. Owners will be notified of this project via email and an authorization letter will be given to the workman to present to residents if questions arise.
- 4. Pine Ridge Trace home missing siding-** Mr. Fish agreed to contact the owner of this property and ask that this be remedied and will recommend #1 Handyman as this individual did similar work on another Pinecrest home in the recent past at a reasonable price.
- 5. Sidewalk Edging Proposal-** Mr. Fish proposed that association funds be used to edge all lawns needing such work. Sidewalks and driveways will be included in the edging for the 9/11 work. Four Seasons gave an estimate of one day to do the job which should take 8 hours at the rate of \$215 an hour. All agreed to the proposal. Owners will be notified via email by Mr. Fish.
- 6. Free mulch at the pavilion-** Mr. Fish ordered delivery of good quality mulch for all residents. The mulch is now at the pavilion area and is free for the taking for Pinecrest residents. More will be ordered as needed. Residents/owners will be notified.
- 7. Sidewalk repairs-** There are sidewalks in Pinecrest that are buckling on Pine Bark and Birch Valley. Mr. Fish will contact the city to have the repairs done.
- 8. Vacant homes & lawn care-** Mr. Fish proposed that association funds be used to maintain these lawns. George David will be used for this purpose at a reasonable cost.

9. Treasurer Update- Mr. Johnson gave an up to date report on the associations's finances including all deposits, expenses and liens for 2011. All present were given a copy of the report.

10. Next meeting- 9/24/11 is our next meeting when we will prepare and deliver packets containing aforementioned flyers.

Submitted by: Daniel Johnson, secretary/treasurer